

CLASSROOM GRANT

With so many budget cuts and an increased need for school funding,
TBA Credit Union and MEEMIC Insurance/Harvitt Agency
have partnered to offer educators in
Antrim, Benzie, Leelanau, Grand Traverse and Kalkaska counties
an opportunity to enhance their students' classroom experience.

This unique partnership was formed with the single purpose of
giving back to the educational community by offering
financial assistance in the form of small grants.

Committed to our students and the
educators dedicated to their enrichment,
TBA Credit Union and MEEMIC Insurance/Harvitt Agency
are proud to sponsor this Classroom Grant.



FREQUENTLY ASKED QUESTIONS

How much money can be requested?

You can apply for up to \$500. Total grant funding may not exceed the cost of the project. Each application will be reviewed, however, a select number of grants will be funded subject to the number of applications received.

Who can apply?

If you are an employee of a public, private, charter or parochial school in Antrim, Benzie, Leelanau, Grand Traverse or Kalkaska counties, you are eligible to apply.

What do the grants support?

There are no restrictions on what an applicant can request the grant be used for so long as it benefits the students.

How are applications selected for funding?

Each application will be carefully considered. Criteria will include how many students will benefit from the grant, how the request relates to classroom instruction, and how funding the grant will impact the future of the students. Grants must incorporate classroom learning and demonstrate student interest/need.

How do I apply?

By completing the application and forwarding it to either TBA Credit Union or The Harvitt Agency. Type or print clearly as those requests with legibility or clarity problems will not be considered.

When can I apply?

Applications will be accepted between September 1 and May 31. All approved grant applications must fund projects to be used in the current school year.

What happens if my application is chosen?

If you are chosen to be a recipient of a Classroom Grant, you will be required to submit a follow-up report detailing how the grant enhanced your students' classroom experience. In addition, a representative from TBA Credit Union and the Harvitt Agency will be present when the grant is awarded.

CLASSROOM GRANT

Sponsored by TBA Credit Union and MEEMIC Insurance/Harvitt Agency

Amount Requested \$ _____

Grade(s) of Students Involved _____

Number of Students Involved _____

Educator's Name _____

School Name _____

Address _____

City/State/Zip _____

School Phone _____ County _____

Applicant's Email _____

Applicant's Signature _____

Position _____

Principal's Signature _____

1. How will the funds requested be used? Please be specific about the project, program or materials you are requesting funding for.

2. How will this enhance classroom instruction or otherwise benefit students? Please detail how this grant will impact students now and in the future. Will future classes benefit from this grant?

3. In addition to this grant request, what efforts are the students making to raise money for the program/project?

4. What are the plans for publicity and promotion of this project and how will TBA Credit Union and MEEMIC Insurance/Harvitt Agency be included in these plans?

5. Program/Project Budget. Please state the amount you are requesting and itemize the project costs. Identify all other sources of donations, such as school fundraisers, corporate support, and/or other grants.

| Itemized Costs (materials, supplies, software, ect.) | Amount |
|---|---------------|
| 1. _____ | \$ _____ |
| 2. _____ | \$ _____ |
| 3. _____ | \$ _____ |
| 4. _____ | \$ _____ |
| 5. _____ | \$ _____ |
| 6. _____ | \$ _____ |
| 7. _____ | \$ _____ |
| 8. _____ | \$ _____ |
| 9. _____ | \$ _____ |
| 10. _____ | \$ _____ |

| Funding From Additional Sources | Amount |
|--|---------------|
| 1. _____ | \$ _____ |
| 2. _____ | \$ _____ |
| 3. _____ | \$ _____ |
| 4. _____ | \$ _____ |
| 5. _____ | \$ _____ |

Grant Amount Requested From TBA Credit Union & MEEMIC Insurance/Harvitt Agency

\$ _____

Please fax your grant request to:



TBA Credit Union
 Attn: Robin Ahart
Fax 231-932-5050
 Phone 231-932-5035

The Harvitt Agency
 Attn: Merrill Harvitt
Fax 231-946-4367
 Phone 231-946-3022

